

Required Reporting Per Fiscal Year

FY 2018				
Due Date	Legislative Deadline	Report/ Required Information	Format*	Transparency Portal Availability
1/25/2018	25 days after the end of the 2nd Qtr.	Budget to Actual 1, MTP1	Old	Public
4/25/2018	25 days after the end of the 3rd Qtr.	Budget to Actual 2, MTP1	Old	Public
7/25/2018	25 days after the end of the 4th Qtr.	Budget to Actual 3, MTP1	Old	Public
11/30/2018	N/A	Annual Municipal Data Report, MTP1, Submission to DMF	New	Public
12/15/2018	N/A	Municipal Data Report, MTP2, finalized by DMF returned to Municipality for inclusion in final audit	New	Public
12/31/2018	N/A	Municipal Data Report, MTP2, inclusion in final audit	New	Public

FY 2019				
Due Date	Legislative Deadline	Report/ Required Information	Format*	Transparency Portal Availability
April-July 2018	30 days after adoption of budget	Adopted Budget Survey, MTP1	Old	Public
April-July 2018	30 days after adoption of budget	5 year Forecast, MTP1	Old	Public
1/25/2019	25 days after the end of the 2nd Qtr.	Budget to Actual 1, MTP1	Old	Public
4/25/2019	25 days after the end of the 3rd Qtr.	Budget to Actual 2, MTP1	Old	Public
7/25/2019	25 days after the end of the 4th Qtr.	Budget to Actual 3, MTP1	Old	Public
11/30/2019	N/A	Annual Municipal Data Report, MTP1, Submission to DMF	New	Public
12/15/2019	N/A	Municipal Data Report, MTP2, finalized by DMF returned to Municipality for inclusion in final audit	New	Public
12/31/2019	N/A	Municipal Data Report, MTP2, inclusion in final audit	New	Public

FY 2020				
Due Date	Legislative Deadline	Report/ Required Information	Format*	Transparency Portal Availability
April-July 2019	30 days after adoption of budget	Adopted Budget Survey, MTP1	New	Public
April-July 2019	30 days after adoption of budget	5 year Forecast, MTP1	New	Public
1/25/2020	25 days after the end of the 2nd Qtr.	Budget to Actual 1, MTP1	New	Public
4/25/2020	25 days after the end of the 3rd Qtr.	Budget to Actual 2, MTP1	New	Public
7/25/2020	25 days after the end of the 4th Qtr.	Budget to Actual 3, MTP1	New	Public
11/30/2020	N/A	Annual Municipal Data Report, MTP1, Submission to DMF	New	Public
12/15/2020	N/A	Municipal Data Report, MTP2, finalized by DMF returned to Municipality for inclusion in final audit	New	Public
12/31/2020	N/A	Municipal Data Report, MTP2, inclusion in final audit	New	Public

* Format: The **New** format is the new reporting implemented through the Municipal Transparency Portal, and will use the MTP1 template to complete. The **Current** format is the Quarterly Report format, currently submitted to DMF.