

Required Reporting Per Fiscal Year

FY 2018				
Due Date	Legislative Deadline	Report/ Required Information	Format*	Transparency Portal Availability
5/25/2018	25 days after the end of the 2nd Qtr.	Budget to Actual 1, MTP1	Old	Public
8/25/2018	25 days after the end of the 3rd Qtr.	Budget to Actual 2, MTP1	Old	Public
11/25/2018	25 days after the end of the 4th Qtr.	Budget to Actual 3, MTP1	Old	Public
3/30/2019	N/A	Annual Municipal Data Report, MTP1, Submission to DMF	New	Public
4/15/2019	N/A	Municipal Data Report, MTP2, finalized by DMF returned to Municipality for inclusion in final audit	New	Public
4/31/2019	N/A	Municipal Data Report, MTP2, inclusion in final audit	New	Public

  

FY 2019				
Due Date	Legislative Deadline	Report/ Required Information	Format*	Transparency Portal Availability
August-November 2018	30 days after adoption of budget	Adopted Budget Survey, MTP1	Old	Public
August-November 2018	30 days after adoption of budget	5 year Forecast, MTP1	Old	Public
5/25/2019	25 days after the end of the 2nd Qtr.	Budget to Actual 1, MTP1	Old	Public
8/25/2019	25 days after the end of the 3rd Qtr.	Budget to Actual 2, MTP1	Old	Public
11/25/2019	25 days after the end of the 4th Qtr.	Budget to Actual 3, MTP1	Old	Public
3/30/2020	N/A	Annual Municipal Data Report, MTP1, Submission to DMF	New	Public
4/15/2020	N/A	Municipal Data Report, MTP2, finalized by DMF returned to Municipality for inclusion in final audit	New	Public
4/30/2020	N/A	Municipal Data Report, MTP2, inclusion in final audit	New	Public

  

FY 2020				
Due Date	Legislative Deadline	Report/ Required Information	Format*	Transparency Portal Availability
August-November 2019	30 days after adoption of budget	Adopted Budget Survey, MTP1	New	Public
August-November 2019	30 days after adoption of budget	5 year Forecast, MTP1	New	Public
5/25/2020	25 days after the end of the 2nd Qtr.	Budget to Actual 1, MTP1	New	Public
8/25/2020	25 days after the end of the 3rd Qtr.	Budget to Actual 2, MTP1	New	Public
11/25/2020	25 days after the end of the 4th Qtr.	Budget to Actual 3, MTP1	New	Public
3/30/2021	N/A	Annual Municipal Data Report, MTP1, Submission to DMF	New	Public
4/15/2021	N/A	Municipal Data Report, MTP2, finalized by DMF returned to Municipality for inclusion in final audit	New	Public
4/31/2021	N/A	Municipal Data Report, MTP2, inclusion in final audit	New	Public

\* Format: The **New** format is the new reporting implemented through the Municipal Transparency Portal, and will use the MTP1 template to complete. The **Current** format is the Quarterly Report format, currently submitted to DMF.

**Required Reporting Per Chronological Order**

2018					
Due Date	Legislative Deadline	Report/ Required Information	Format*	Transparency Portal Availability	FY
5/25/2018	25 days after the end of the 2nd Qtr.	Budget to Actual 1, MTP1	Old	Public	FY17
8/25/2018	25 days after the end of the 3rd Qtr.	Budget to Actual 2, MTP1	Old	Public	FY17
August-November 2018	30 days after adoption of budget	Adopted Budget Survey, MTP1	Old	Public	FY18
August-November 2018	30 days after adoption of budget	5 year Forecast, MTP1	Old	Public	FY18
11/25/2018	25 days after the end of the 4th Qtr.	Budget to Actual 3, MTP1	Old	Public	FY17
3/30/2019	N/A	Annual Municipal Data Report, MTP1, Submission to DMF	New	Public	FY17
4/15/2019	N/A	Municipal Data Report, MTP2, finalized by DMF returned to Municipality for inclusion in final audit	New	Public	FY17
4/31/2019	N/A	Municipal Data Report, MTP2, inclusion in final audit	New	Public	FY17

2019					
Due Date	Legislative Deadline	Report/ Required Information	Format*	Transparency Portal Availability	FY
5/25/2019	25 days after the end of the 2nd Qtr.	Budget to Actual 1, MTP1	Old	Public	FY18
8/25/2019	25 days after the end of the 3rd Qtr.	Budget to Actual 2, MTP1	Old	Public	FY18
August-November 2019	30 days after adoption of budget	Adopted Budget Survey, MTP1	New	Public	FY19
August-November 2019	30 days after adoption of budget	5 year Forecast, MTP1	New	Public	FY19
11/25/2019	25 days after the end of the 4th Qtr.	Budget to Actual 3, MTP1	Old	Public	FY18
3/30/2020	N/A	Annual Municipal Data Report, MTP1, Submission to DMF	New	Public	FY18
4/15/2020	N/A	Municipal Data Report, MTP2, finalized by DMF returned to Municipality for inclusion in final audit	New	Public	FY18
4/30/2020	N/A	Municipal Data Report, MTP2, inclusion in final audit	New	Public	FY18

2020					
Due Date	Legislative Deadline	Report/ Required Information	Format*	Transparency Portal Availability	FY
5/25/2020	25 days after the end of the 2nd Qtr.	Budget to Actual 1, MTP1	New	Public	FY19
8/25/2020	25 days after the end of the 3rd Qtr.	Budget to Actual 2, MTP1	New	Public	FY19
April-July 2019	30 days after adoption of budget	Adopted Budget Survey	New	Public	FY20
April-July 2019	30 days after adoption of budget	5 year Forecast	New	Public	FY20
11/25/2020	25 days after the end of the 4th Qtr.	Budget to Actual 3, MTP1	New	Public	FY19
3/30/2021	N/A	Annual Municipal Data Report, MTP1, Submission to DMF	New	Public	FY19
4/15/2021	N/A	Municipal Data Report, MTP2, finalized by DMF returned to Municipality for inclusion in final audit	New	Public	FY19
4/31/2021	N/A	Municipal Data Report, MTP2, inclusion in final audit	New	Public	FY19

\* Format: The New format is the new reporting implemented through the Municipal Transparency Portal, and will use the MTP1 template to complete. The Current format is the Quarterly Report format, currently submitted to DMF.